



Agenda for Board Meeting #1

DC Green Bank Board of Directors

Thursday, July 25, 2019 from 1:00pm-4:30pm

Location: NRDC - 1152 15TH STREET NW, SUITE 300

PREPARE AHEAD:

- Board Members should review materials that will be introduced and be prepared to provide initial feedback.

MEETING OBJECTIVES:

- Board orientation, committee selection, and initial organizational infrastructure.
- Board governance documents that must be adopted within 60 days of Board confirmation (by September 6, 2019), identify any critical changes to made, assign changes to a work group

AGENDA

<u>Time</u>	<u>Description</u>	<u>Document</u>	<u>Presenter</u>
1:00pm	Headshots, Swearing-in, and Networking		All
1:15pm	Introductions		All
1:30pm	Welcome Remarks		T. Wells
			Chairperson
1:40pm	<u>Training & Orientation</u>		
	Orientation presentation <ul style="list-style-type: none"> - DC government sustainable goals - Current Status/Benchmarks <ul style="list-style-type: none"> - GHG Emissions - Buildings + Energy Use - Legislative Overview - Discussion 		J. Wilson
2:20pm	<u>New Business</u>		
	Work plan and Schedule		J. Wilson
	Documents for Introduction & Review:		
	1. Bylaws: Intro and Feedback	#1 Draft Bylaws	J. Wilson
	2. Conflict of Interest Policy: Intro and Feedback	#2 Draft COI Policy	J. Wilson
	3. Banking Account Options (Banking RFP)	#3 Banking RFP	J. Wilson
	4. Legal RFP	#4 Legal RFP	J. Wilson
	5. Staffing Discussion introduction		J. Wilson
4:20pm	Meeting Schedule		
4:25pm	Recap and Next steps		J. Wilson
4:30pm	Adjourn		



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MEETING DOCUMENTS:

1. Green Finance Authority Establishment Act of 2018
2. Draft Bylaws
3. Draft Conflict of Interest Policy and Signature Page
4. Banking RFP
5. Legal RFP
 - a. Kutak Rock Proposal
6. Work plan and schedule
7. Fiscal Sustainability Power Point

COMING UP NEXT:

- Adoption of Bylaws
- Recruitment process for Executive Director
- Business & Work plan Refinement
- Please note that the second meeting may require additional time in order to adopt required documents and complete an early business/strategic planning session and to finalize a recruitment plan for the Executive Director and other staff.

Materials will be distributed 1-2 weeks ahead of each Board Meeting.