



Agenda for Board Meeting #2

DC Green Bank Board of Directors

Wednesday, August 14, 2019 from 2:30pm-4:30pm

Location: DOEE – 1200 1st STREET NE, 5th Floor

PREPARE AHEAD:

- Committees should have reviewed materials and sent edited materials for discussion and adoption.

MEETING OBJECTIVES:

- Adopt Bylaws.
- Move forward with start-up procedures, governance documents, and initial contracts.

AGENDA

<u>Time</u>	<u>Description</u>	<u>Document</u>	<u>Presenter</u>
2:30pm	Call to Order		B. Colander
	Introductions		All
	Adoption of Agenda		B. Colander
	Adoption of Meeting Minutes	Minutes	
	Summary of Committee Work		Committee Chairs
2:45pm	Public comment		
3:15pm	<u>Old Business</u>		B. Colander
	- Bylaws	Bylaws	
3:45pm	<u>New Business</u>		B. Colander
	- Start-up schedule		
	- Procurement Policy		
	- Nomination of Board Secretary & designation of Executive Committee		
	- Insurance		
	- Banking		
	- ED Recruitment		
	- Communications consultant		
	- Legal counsel		
4:25pm	Recap and Next steps		J. Wilson
4:30pm	Adjourn		B. Colander

MEETING DOCUMENTS:

1. Draft Bylaws
2. Draft Procurement Policy
3. Draft Communications RFP

COMING UP NEXT:

- Budget
- Initial consultant contract awards
- Communications and engagement planning

Materials will be distributed 1-2 weeks ahead of each Board Meeting.

Documents for the public will not be printed but will be made available electronically upon request. Advance copies of RFPs and other solicitation documents will not be available until publication.