



Board of Directors of the District of Columbia Green Financing Authority
Meeting Minutes of Board Meeting #6
Thursday, January 23, 2020
2:30 – 4:30pm

A meeting of the Board of Directors of the District of Columbia Green Financing Authority (“DC Green Bank”) was held on **Thursday, January 23, 2020** at the office of the Department of Energy and Environment (DOEE), 1200 First St NE, Washington, DC 20002, United States.

1. Call to order and verification of quorum

District of Columbia Green Finance Authority (doing business as DC Green Bank) Board Chair, Brandi Colander, called the meeting to order at 2:38pm. Ms. Colander asked Mr. Ed Hubbard to verify a quorum. With six voting members present, the Board had a quorum, and the meeting continued.

Board members participating: Brandi Colander, Tommy Wells, Edward Hubbard, Ricardo Nogueira, Todd Monash, Priya Jayachandran, Jonathan Kayne, Lori Chatman

Board members absent: Sarosh Olpadwala, Bruno Fernandes, Hannah Hawkins

Staff attending: Cheryl Chan, Jay Wilson

Members of the public in attendance: Hussain Karim (DOEE), Alex Kragie (American Green Bank Consortium), Reggie Snowden (Ghost Note) Daniel Connor (DOEE)

2. Adopt the agenda and Approval of the Minutes from the December 5, 2019 Board Meeting

A motion was made to adopt the January 23rd meeting agenda and to approve the minutes from the December 5, 2019 board meeting by Ms. Colander. The motion was seconded by Mr. Hubbard. Ms. Chatman abstained from the vote. The motion passed (5-0-1).

3. Public comments

Ms. Colander opened the floor for public comments. There were no public comments at this time.

4. Communications and Engagement

Mr. Wilson reported that since the last Board meeting, the following public presentations and meetings have occurred:

- 1/15/2020 – DOEE Green Fellows Classroom Session (J. Wilson)
- 1/15/2020 – C40 & NYCEEC study interview (J. Wilson)

- 1/23/2020, 6:30-8:30pm – Leaders in Energy & Potential Energy DC - 6th Annual Green Finance Forum, Regional Green Bank panel (J. Wilson)10/30/19 – A Financial Charette: Local Trends in Green Financing; moderating panel discussion; update on DCGB progress (C. Chan)

Upcoming events:

- 3/10/2020, 6-7:30pm – American Bar Association - Section on Environment, Energy, and Resources: Green Banks in the DC Region: What are they and How can I get Involved? (J Wilson, B. Colander)
- 4/1-2/2020, 11am-5pm (Online) – National Wildlife Federation EcoCareers Conference (J. Wison)
- 4/29-30/2020 – Facilities & Campus Energy North America; Business Strategies and Operational Models for Developing a Resilient, Efficient, Sustainable and Flexible Energy Plan for your Facility or Campus (Still need to confirm through Alan Barak) (new CEO?)

5. Summary on committee/contract work

HR Committee:

Mr. Nogueira (chair of the HR Committee) reported on an update of the recruitment status and schedule. Recruiter Dylan Green has made 34 phone interviews. Following those calls, there will be a shorter list for the next round, presented to the HR Committee. Mr. Nogueira and Ms. Colander engaged with Dylan Green by helping with phone interview questions, looking over the initial candidate list of 124 candidates. Mr. Nogueira stated that the goal is to get a CEO on board by the end of March 2020.

Governance Committee:

Mr. Hubbard (chair of Governance/Legal Committee) reported they have almost executed the sign contract for Tiber Hudson to be brought onboard.

Communications Contract:

Mr. Wilson reported that a kick-off meeting with Ghost Note has been held in which existing communications documents were shared and the Ghost Note team shared their vision and scope in person. Ghost Note will soon schedule a thorough discovery process/session to gain as much information upfront about the DC Green Bank and its needs.

Grantee scope of work:

Harcourt, Brown, & Carey (HB&C) was the grantee to DOEE for the DC Green Bank Development Phase II Grant. A grant extension was be executed by DOEE and is scheduled to end February 29, 2020. At this time, the Board of Directors has decided not to move forward with the proposed scope of work as they wait for an Executive Director to be brought on board to lead the efforts going forward with this grant. All additional funding for the grant will be allocated from DC Green Bank.

6. Oversight Hearing

Ms. Colander gave a summary of the Oversight Hearing process, questions, and next steps. Chairperson Cheh asked a question about folding PACE under the DC Green Bank and Ms. Colander notified the Board to start thinking more about the inclusion of PACE. Ms. Jayachandran wanted to state and make the Board aware that her organization, National Housing Trust (NHT), has a partnership with Urban Ingenuity (the current PACE Administrator).

The Budget Hearing is scheduled for March 2020.

7. Board Boot Camp

Ms. Colander is looking to find a good trainer/facilitator for a Board retreat.

8. Guest Speaker Alex Kragie (American Green Bank Consortium)

Alex Kragie is the Director of the American Green Bank Consortium. Previously, Alex was the Acting Executive Director of the Montgomery County Green Bank, the nation's first county-level Green Bank. He has also led work on the Nevada Clean Energy Fund and other Coalition for Green Capital initiatives. Prior to that, Alex was the Deputy Chief of Staff at the Connecticut Department of Energy and Environmental Protection, where he helped create the nation's first Green Bank, the Connecticut Green Bank.

Mr. Kragie spoke to the Board of Directors generally about the green banks around the nation, their differing products and services, his work lobbying for a National Climate Bank Bill, and any lessons learned and challenges.

Contact information was shared with the Board.

9. Memberships

Mr. Wilson reported that DC Green Bank's current memberships include the American Green Bank Consortium. Additional memberships have been budgeted for, and can be executed by executive leadership. Recommended memberships include PACE Nation, HAND, DCBIA, NAIOP, and contribution to a MAPA (Mid-Atlantic PACE Alliance) 501c3 organization.

10. Clarification on HR committee and roles

Mr. Wells wanted clarification on the HR Committee's role with regards to selecting and interviewing the Executive Director/CEO. Mr. Wells asked for clarification around process and procedure, asking that if Ad Hoc committees within the HR Committee are made, it should be reflected in the new process. The Board came to the conclusion that all hiring decisions needed to be made by the full HR committee, which includes all email communication and calls going forward.

11. Public comment

Ms. Colander opened the floor for public comments. There were no public comments at this time.

12. Adjourn

Upon a motion made by Ms. Colander, and seconded by Mr. Nogueira, the meeting was adjourned at 4:37p.m.